

Teams uchrashuviga qatnashish usuli (o'quvchi)

우즈베키스탄어

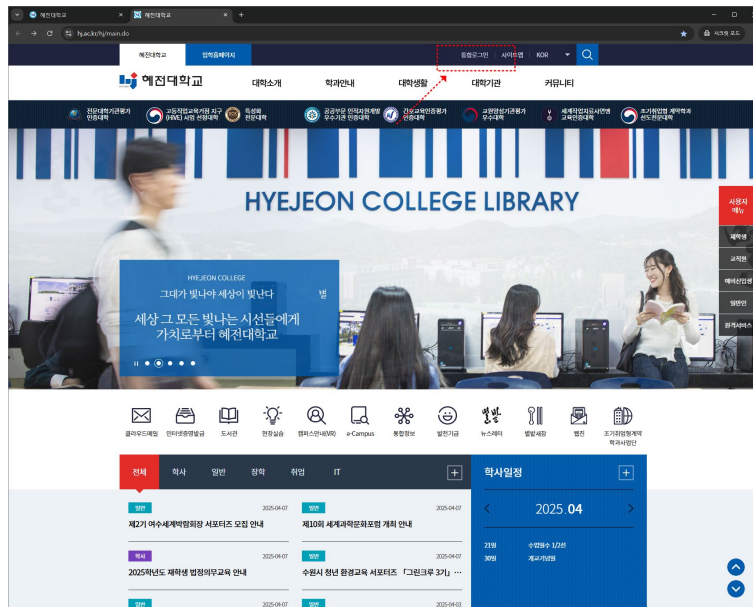


혜전대학교

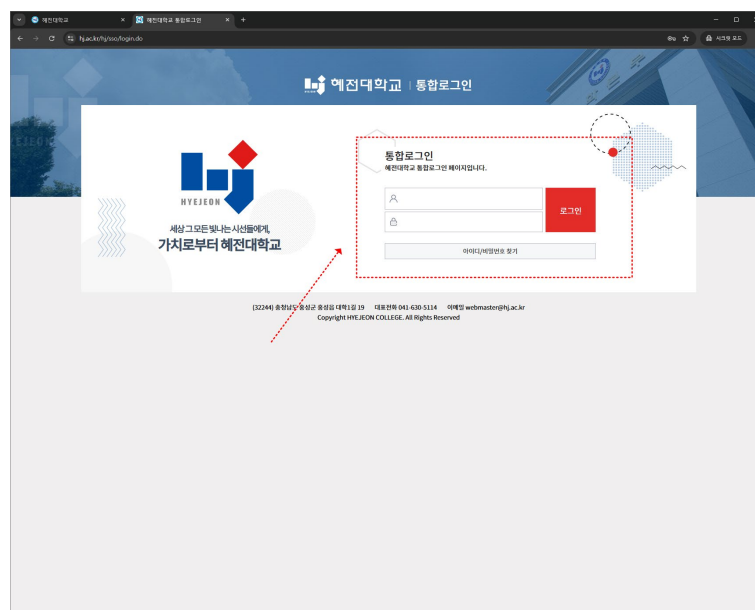
MS 365'dan foydalanish bo'yicha yo'riqnoma (kompyuterda)

1. Universitet saytiga kirish va tizimga kirish

1) Universitet saytiga kirish: www.hj.ac.kr

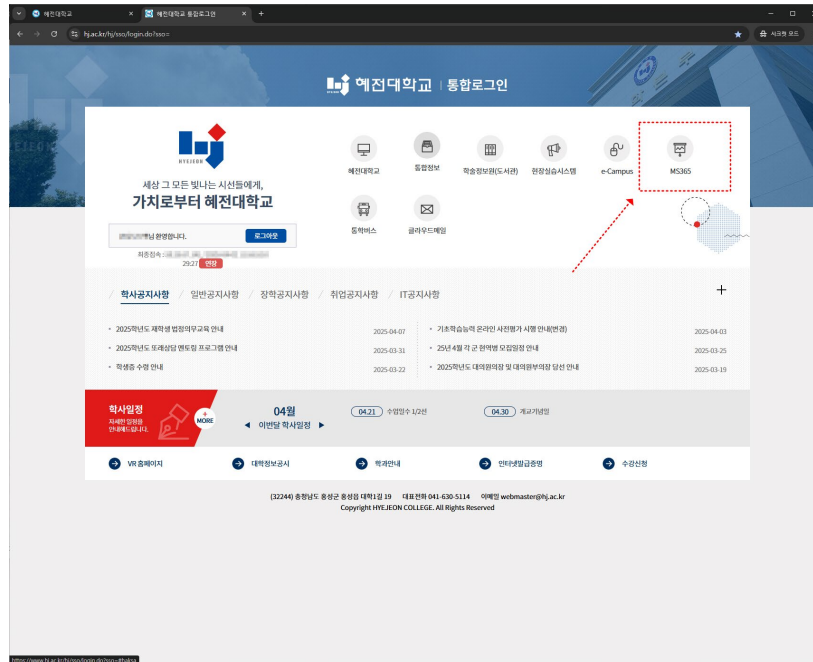


2) Yagona tizim orqali tizimga kirish

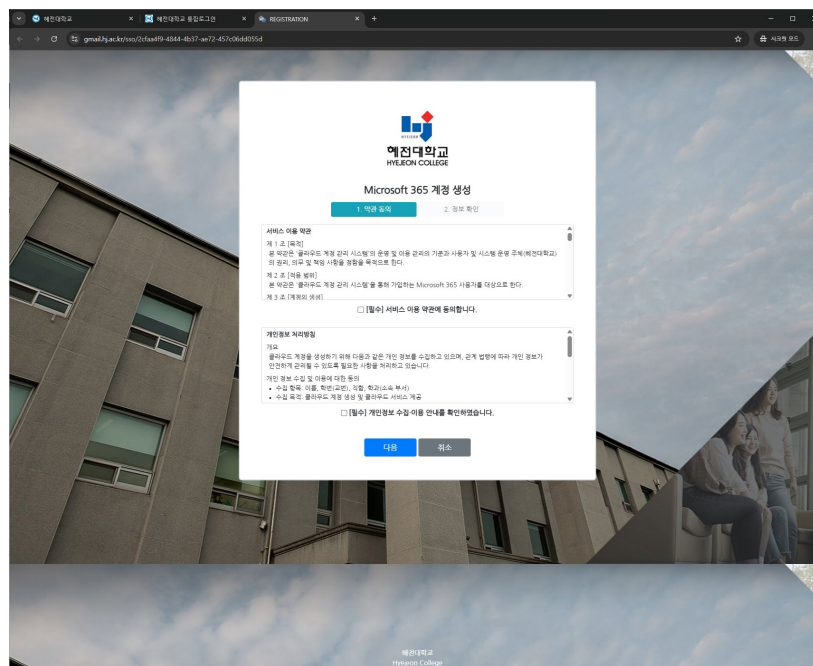


2. MS 365 hisobini yaratish

1) MS 365 menyusini tanlang

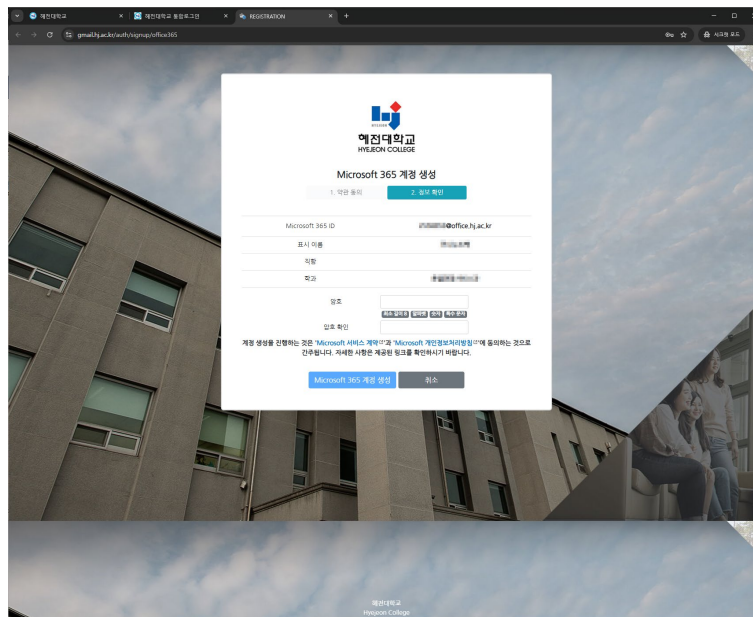


2) MS 365 hisobini yaratish shartlariga rozilik bering



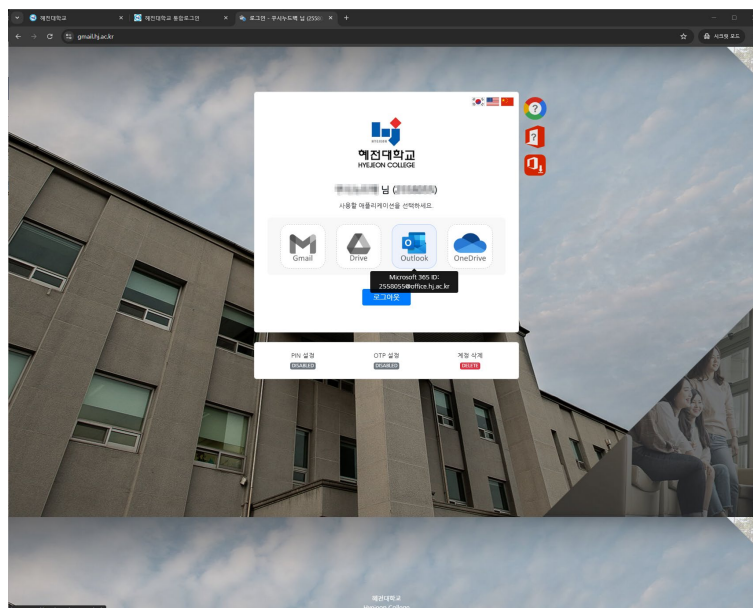
2. MS 365 hisobini yaratish

3) MS 365 ma'lumotlarini tekshiring va parolni kiriting



4) MS 365 hisobini yaratish tugallandi

- Format: Talaba raqami@office.hj.ac.kr



1. Ilova o'rnatish

- App Store (iOS) yoki Play Store (Android) dan “Microsoft Teams” ilovasini o'rnatish
- Kirish talab qilinadi (maktab akkaunti)

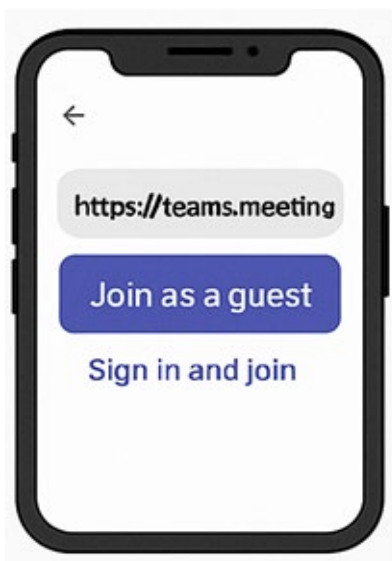




2. Taklif havolasi orqali qatnashish

1. KakaoTalk, xabar, elektron pochta va boshqalar orqali olingan Teams uchrashuv havolasini bosing
2. Teams ilovasi ochilganda “Mehmon sifatida qatnashish” yoki kirishdan so'ng qatnashishni tanlang
3. Ismingizni kiriting → Qatnashish tugmasini bosganda uchrashuvga kirasiz

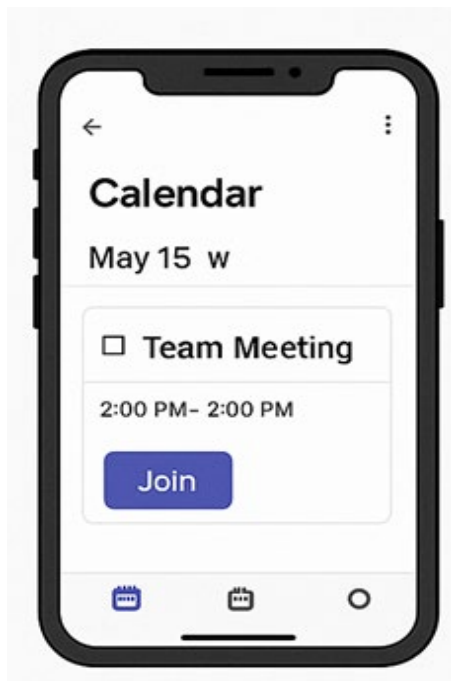
💡 Agar oldin kirgan bo'lsangiz, to'g'ridan-to'g'ri kiradi.





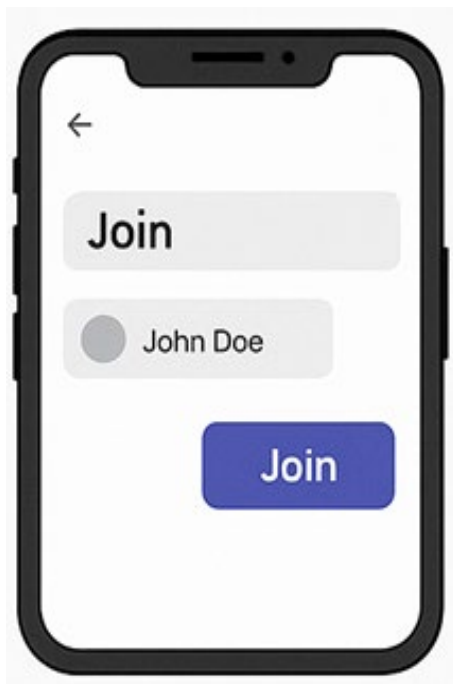
3. Ilova ichidagi kalendardan qatnashish

1. Teams ilovasini ishga tushiring → Pastki menyudan “Kalendar”ni tanlang
2. Rejalashtirilgan uchrashuvlar ro'yxatidan kerakli uchrashuvni tanlang
3. “Qatnashish” tugmasini bosib kirish



4. Suhbat yoki guruh kanalidan uchrashuvga qatnashish

1. Teams ilovasida kanal yoki suhbat xonasini oching
2. Yuqoridagi yoki muloqot oynasidagi “Uchrashuvga qatnashish” tugmasini bosing



Qo'shimcha maslahatlar

- Mikrofon/kamerani ishlatish uchun ruxsat so'roviga “Ruxsat berish” kerak
- Agar kerak bo'lsa, ovoz sifatini yaxshilash uchun quloqchin yoki quloqchinlardan foydalaning
- Uchrashuv davomida ekran ulashish, suhbatlashish va ishtirokchilar ro'yxatini tekshirish kabi imkoniyatlar mavjud.