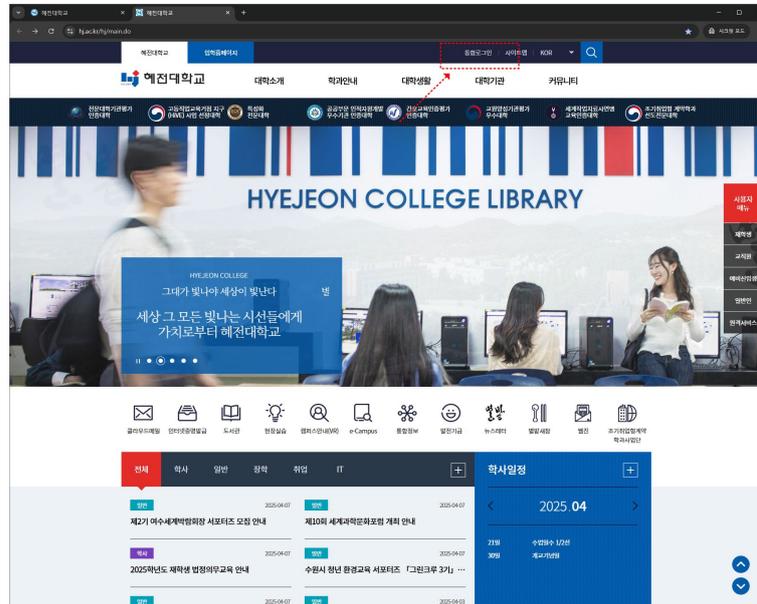


# **How to Join a Teams Meeting for Students (PC Version)**

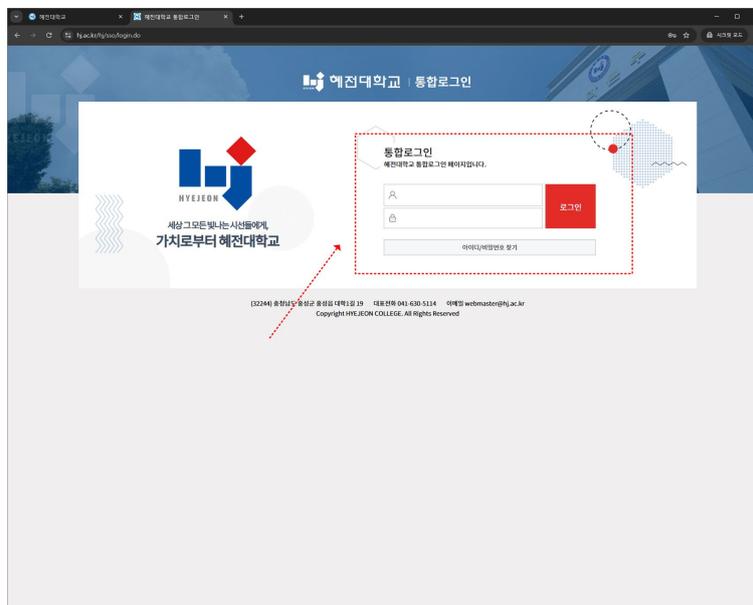
**From MS 365 Account Registration  
to Accessing Teams — All in One  
Guide**

# 1. Visit the University Website and Log In

1) Go to the university website: [www.hj.ac.kr](http://www.hj.ac.kr)

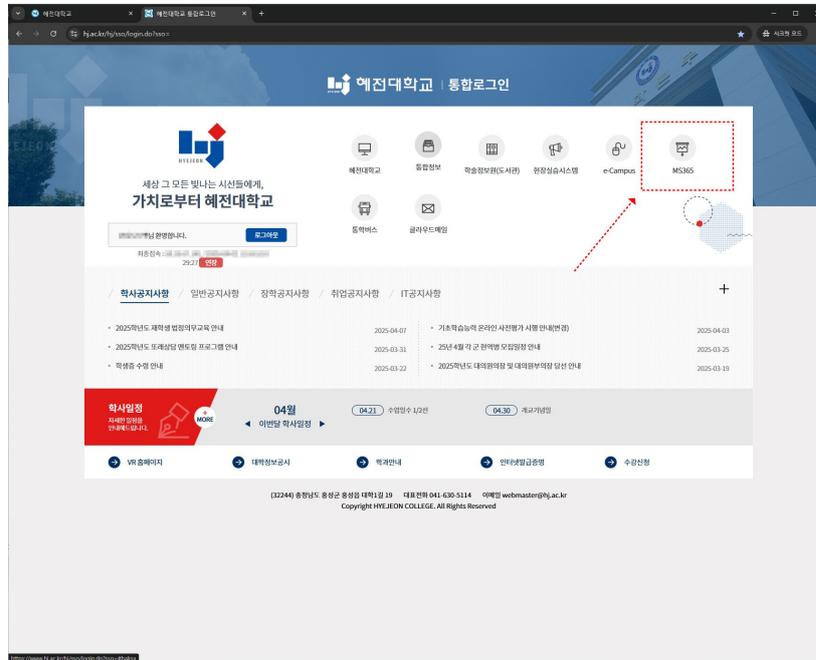


## 2) Log in via the integrated login system

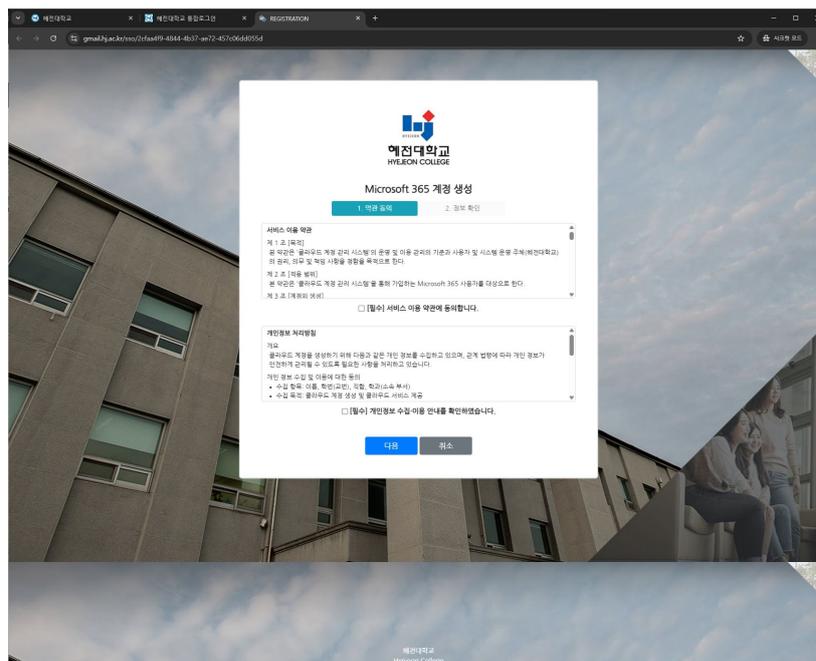


## 2. Create MS 365 Account

### 1) Select the MS 365 menu

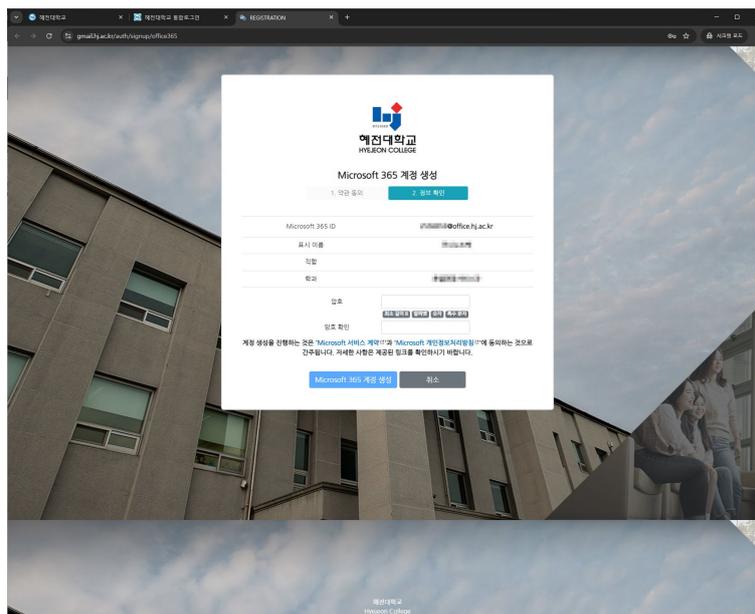


### 2) Agree to the terms and conditions for creating the MS 365 account



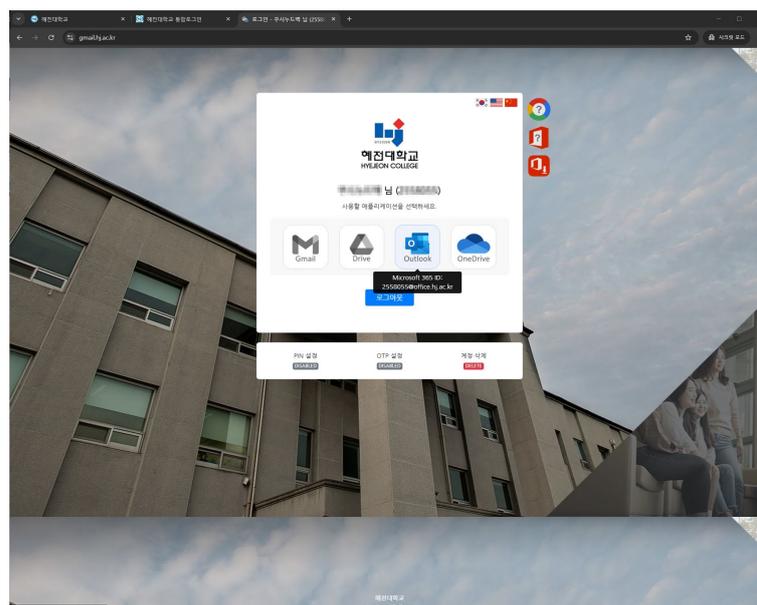
## 2. Create MS 365 Account

3) Check MS 365 account information and enter your password



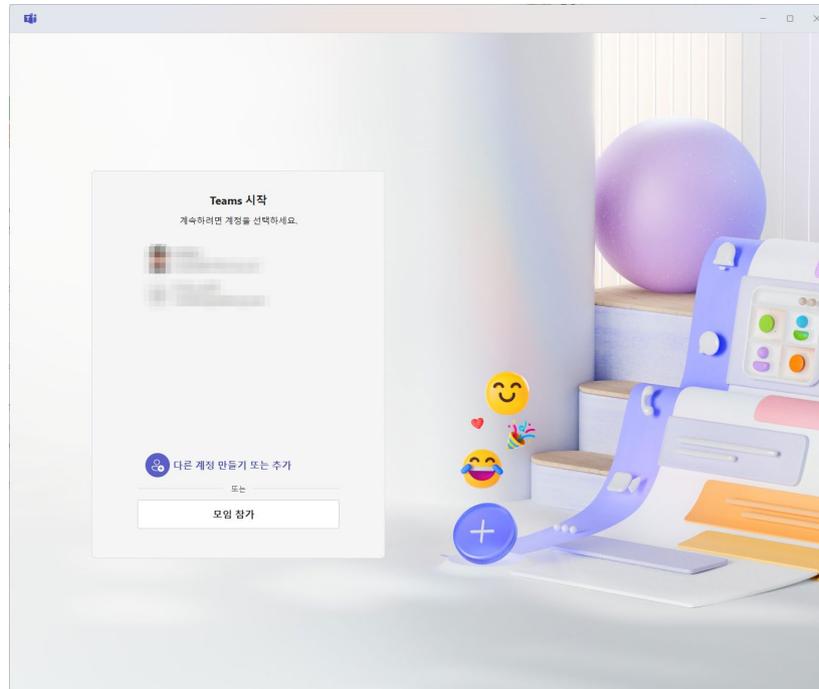
4) MS 365 account is created

- Format: [StudentID@office.hj.ac.kr](mailto:StudentID@office.hj.ac.kr)

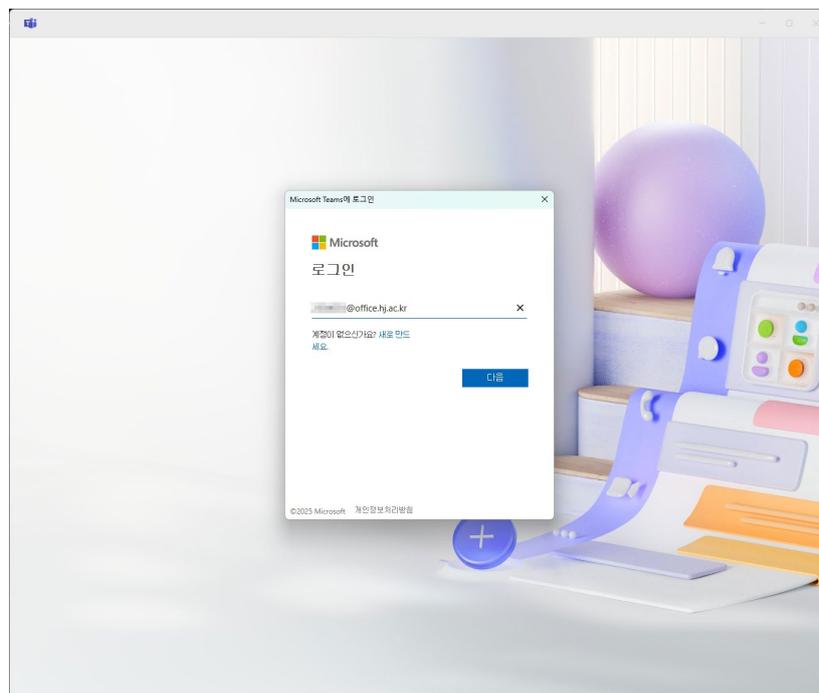


### 3. How to Access Microsoft Teams

#### 1) Launch Microsoft Teams

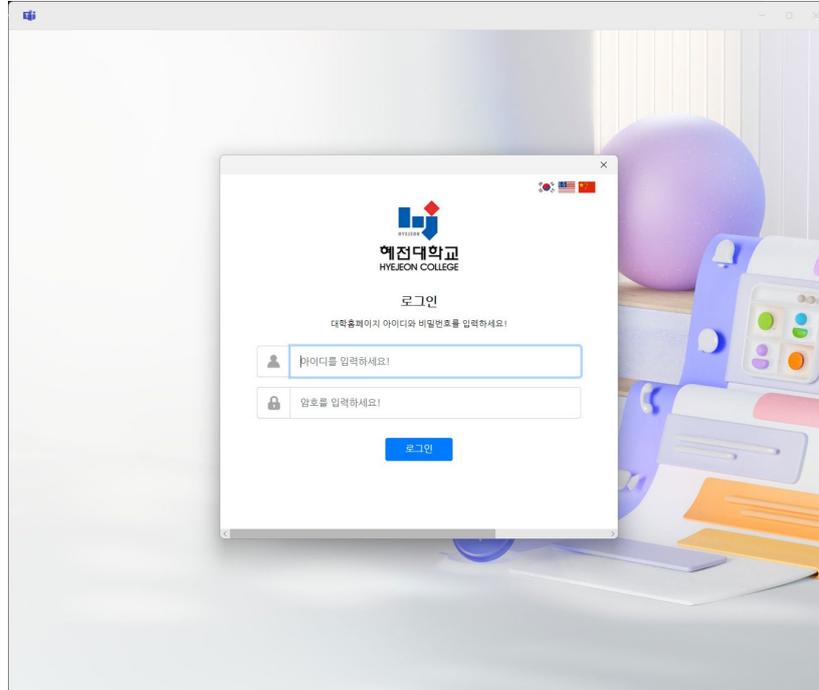


#### 2) Enter your MS 365 account (StudentID@office.hj.ac.kr)



### 3. Microsoft Teams 접속 방법

#### 3) Enter your university website ID and password



#### 4) Microsoft Teams access complete

